

Toller Rescue Inc.
Rescue Coordinator

POLICY: There will be a Rescue Coordinator to coordinate the Location, Identification, Rescue and Placement of TRI Tollers.

GENERAL CONSIDERATIONS

1. The Rescue Coordinator is a voluntary position appointed by the Board of Directors
 2. The Rescue Coordinator along with coordinating rescue efforts provides feedback to Board of Directors
 3. The Rescue Coordinator keeps an up to date list of potential rescue Tollers and provides a quarterly report and stats.
 4. If required, the Rescue Coordinator can have up to two committee member(s) that under the Rescue Coordinator's direction and control assume certain responsibilities to better divide up the work.
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Procedures:

| ACTION (in chronological order) | RESPONSIBILITY |
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| 1. Board of Directors | Appoints Rescue Coordinator Appoints Committee member(s) if/as necessary |
| 2. Rescue Coordinator | Coordinates with individuals to Locate, Identify and Rescue Tollers in need per TRI location policy and TRI intake policy and other TRI policies |
| 3. Rescue Coordinator | Keeps a log of each potential Toller, their status, and provides a quarterly report to the BOD |
| 4. Rescue Coordinator | Keeps a log of each Toller in TRI's care, their status, and provides a quarterly report to the BOD. |
| 5. Rescue Coordinator | Coordinates locating, assisting and educating Foster Families on TRI foster Policies and Procedures, and assisting with the rescues medical care, and transferring the Rescue to the Forever Home. |
| 6. Rescue Coordinator | Coordinates Home Visits. Presents potential Forever Families to the BOD for Approval. |

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| 7. Rescue Coordinator | Insures good timely communication between Interested Public by reporting efforts and activities on the TRI Facebook Page and other means |
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Date:

Updated: